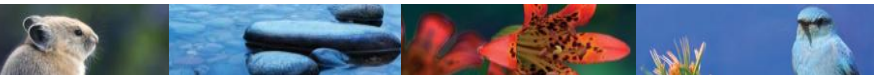

foriver
TRUCKEE RIVER WATERSHED COUNCIL

July 22, 2026

REQUEST FOR PROPOSALS:
SUMMIT CANYON RESTORATION DESIGN

The Truckee River Watershed Council (TRWC) seeks to contract consultants to design forest health and fuels reduction supporting Aspen release at Summit Canyon in Donner Memorial State Park, Nevada County, CA. The project objectives are to protect cultural and historic resources while:

- reducing fire fuels
- restoring canyon forest supporting aspen release
- improving vehicular access (recreational parking and Donner Cr crossing); and,
- restoring native understory and riparian ecotones.

This Request For Proposal (RFP) seeks designs that are integrated across the site requiring:

1. Forestry assessment and forest treatments design (82 Acres)
2. Road and trail assessment and improvement design
3. Nature based creek crossing and tributary drainage improvement design.
4. Geophysical/Biological/Cultural Studies to support restoration and permitting

Consulting services shall encompass all labor, materials, equipment, facilities, and incidentals required for completion of the scope of work.

This work will be conducted in sensitive archeological, cultural and historical areas. All designs for work shall comply with CASP identified requirements for site(s) preservation and protection. Close coordination of CASP, TRWC and others will be necessary throughout the duration of work.

PROPOSAL DEADLINE
Proposals in PDF format must be received electronically by 5PM on Monday **August 17, 2026.**

PROPOSAL SUBMISSION
Submit proposals electronically (.pdf format) to: rrobin@truckeeriverwc.org.

REQUESTS FOR ADDITIONAL INFORMATION
Please direct all questions to Rachel Z Robin at rrobin@truckeeriverwc.org or (530) 550-8760 x 2#.
All requests must be received by 12pm on July 31, 2026.

530.550.8760
P.O. Box 8568
Truckee, CA 96162
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RESPONDING TO MULTIPLE RFPS

In 2026, TRWC will release several Requests For Proposals (RFP) and Requests For Bids (RFB) for restoration design, construction, environmental compliance, permit assistance, and the like. We appreciate that some firms may wish to respond to multiple RFPs & RFBs. To help with proposal and bid preparation, we offer the following:

1. **Responding to Multiple RFPs/RFBs.** Firms may respond to multiple RFPs and RFBs. In the vast majority of our projects, a firm will not be prevented from bidding on future work if they participate in current work. In the rare case where this prohibition exists, we will state the prohibition in the current RFP/RFB.

2. **Lead Firm vs. Subcontracted Firm.** We understand and accept a given firm may be the lead in one response and a subcontractor in another response.

3. **Respond Uniquely to Each RFP/RFB.** Each of our projects has a unique combination of partners, stakeholders, funders, constraints, opportunities, and timelines. Due to the characteristics of each project, we purposely release separate RFPs/RFBs. Firms must submit a response to each RFP or RFB to be considered. While we appreciate that a firm might be able to offer efficiencies if we combined projects, the unique blend of characteristics of each project prevents us from combining projects more than has already been done.

4. **Repeating Information Across Multiple Responses.** We understand and accept that information about the firm, its staff, past work, references, work approach, may be repeated across multiple responses.

INTRODUCTION AND BACKGROUND

Location

The project is in Donner Memorial State Park (DMSP), in Summit Canyon in the Donner Creek watershed of Nevada County (Figure 1). Work is entirely on land owned by the California State Parks (CASP) and within Donner Memorial State Park. Donner Memorial State Park also hosts numerous sensitive archeological, cultural and historical areas. *Delineation and protection measures for cultural and historic resources will be provided by CASP.*

Summit Canyon is the headwaters of the Donner Creek watershed, a sub-watershed in the Middle Truckee River drainage. Summit Creek[1] is primary among several smaller seasonal headwater streams draining the project area. Seasonal tributaries form, converge and diverge each spring as snows melt within this high alpine catchment. Flows are conveyed via Summit Creek to Donner Lake and then downstream via Donner Creek to the confluence with the main stem of the Truckee River. These waters support municipal and domestic potable water supply, fish and wildlife, ground water recharge, and recreational use.

The Truckee River is listed as an impaired waterbody on the 303(d) list due to suspended sediment. In these Truckee River headwaters, protection of surface and ground waters in forestry, and natural

[1] Summit Creek is also referred to as Upper Donner Creek.

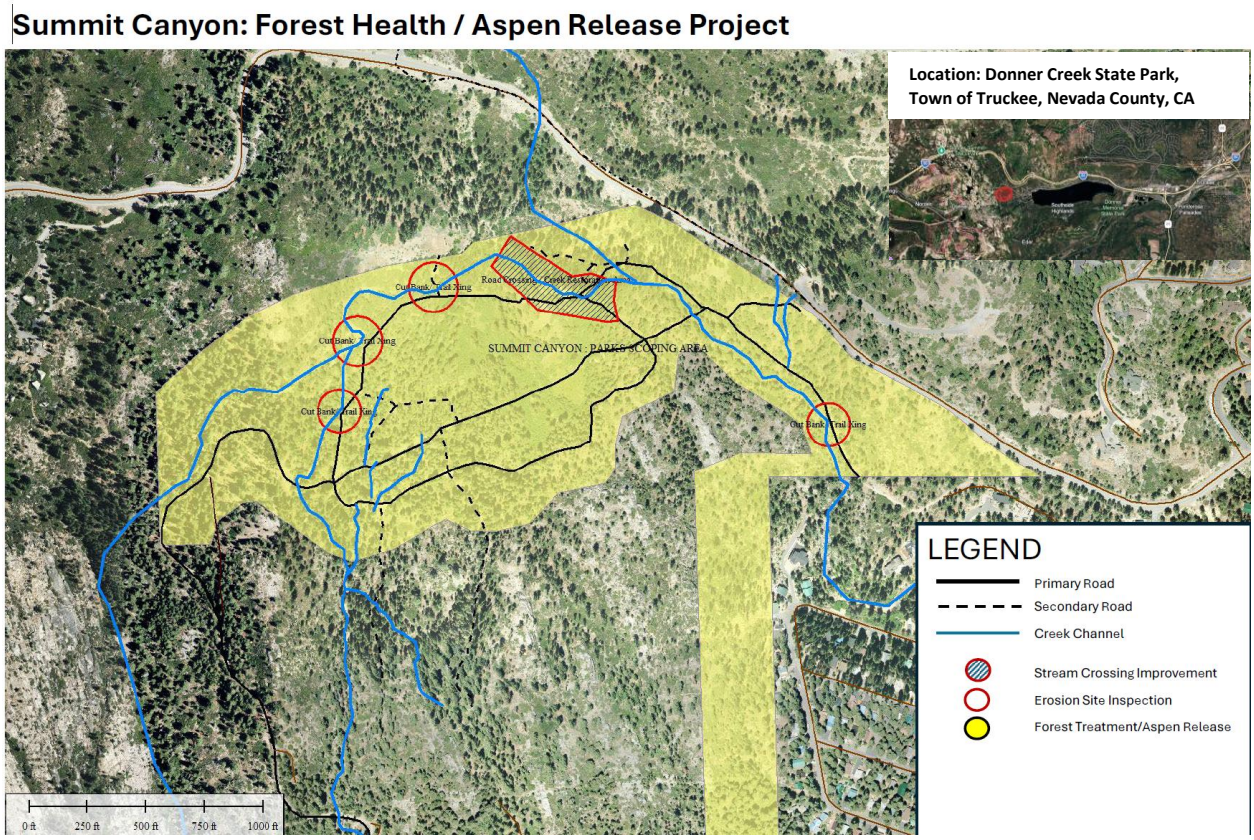

Figure 1: Summit Canyon Restoration Area

process-based restoration are important elements of design. Summit Canyon is a diverse headwaters basin complex with extensive valley wetlands and ephemeral tributary drainages. Important elements of design expertise include design for aspen release, preservation and protection of seasonal wetlands, and enhancement of understory and riparian ecotones.

PREVIOUS WORK

CASP initially prioritized the site for Fuels Reduction and Aspen Release work at Summit Canyon following a 2020 DMSP Aspen Stand Assessment[2]. The study rated the aspen stands at Summit Canyon as being at the highest risk for loss, finding that: *The Aspen stands at Donner Memorial State Park are declining, likely due to conifer overtopping.* Within the project area, Aspen history and decline is notable in the high occurrence of large diameter (>2' DBH) downed and dead Aspens present on the valley floor. Ecotones supporting Aspen stands are considered high value due to their ecological niche as transitional upland habitat between meadows and forests, and intensive use by nesting birds, cavity-nesting mammals and other wildlife. CASP/TRWC request forestry supporting Aspen recovery as a priority design objective in Summit Canyon in areas that are suitable to host stands.

[2] Aspen restoration sub-areas are mapped in the California State Parks. 2020 Donner Memorial State Park Aspen Stand Assessment

Prior studies and design resources available for consideration in the preparation of bids are identified in the REFERENCES section. Key information is provided by the Donner Creek Basin Watershed Assessment (CBEC et al, 2016) which synthesizes watershed baseline and other background information. GIS resources that served as the basis for scoping are provided in the ATTACHMENTS.

WORK TO BE COMPLETED:

Figure 1 shows the areas defined for Forest Health, aspen release and road, trails and creeks treatments. The following three elements of work should be integrated in design:

Design for Forest Health, Fuels Reduction and Aspen Release.

The intended outcome is forestry planning and design for fire fuels reduction and aspen release across 82 acres of CA State Parks Lands (Figure 1). Forest treatments to protect and restore native understory and tributary/wetlands are requested to accelerate ecological recovery. Riparian protection measures must be implemented to avoid soil and water impacts that impede release (USDA, 2010).

Design of Roads and Trails Improvements

The intended outcome is the design of protection measures prior to forestry, and improvements across 82 acres of CA State Parks Lands. Roads and trails improvements are requested to protect sensitive sites and watercourses during forestry, refurbish roads and trails and elevate user experience. Roads and trails design should address scour driven by summit creek, seasonal tributaries and recreational use. Work under this task should be consistent with CASP Roads and Trails plan(s) and current state and federal design guidelines.

Design of Summit Creek Crossing and Tributary Drainage Improvements

This Summit Creek restoration design element's focus is on improvements at the existing seasonal (low flow) creek crossing. Contractor also shall delineate additional work as needed to stabilize seasonal tributary watercourses that are identified as a source of roads or trails erosion.

The project elements addressed by this RFP include:

- Site Assessment and Analysis
- Conceptual (30%) restoration design and design basis memo
- Intermediate (65%) restoration design
- Draft (90%) restoration design
- Final (100%) restoration design
- Environmental compliance surveys and reports
- Permit assistance

Future phases of the project, not included in this RFP include:

- CEQA document
- Construction
- Post-project monitoring

REQUESTED SCOPE OF SERVICES:

The services requested in this RFP are as follows:

Task 1. Meetings.

Eight (8) 2-hour meetings are expected with TRWC and CASP staff. Meetings will include a project launch/scoping meeting, conceptual design review, intermediate design review, and final design review. Consultant(s) will coordinate meetings, prepare and present technical materials, and provide meeting minutes and action items.

Task 1 Deliverables:

- *Review meetings/presentations at each phase of the design plan*
- *Field meetings as needed/required*
- *Meeting Coordination, Material Documents, Minutes and Action Items; and*
- *Comment/Response Tracking in design review*

Task 2. Project Coordination and Reporting

Work under Task 2 includes:

Work Plan Development and Updates: The preliminary work plan submitted with the RFP incorporating all proposed work, schedule and deliverables shall be revised modified until approved by TRWC. The work plan shall be reviewed at design milestones. If modified, the updated work plan shall be submitted with quarterly project reports.

Quarterly Invoicing and Reporting: Consultant will coordinate with TRWC staff regarding the status of the project. Consultant will produce quarterly invoices and progress reports and submit them to TRWC by the 25th of the last month of the calendar quarter (March 25th, June 25th, Sept. 25th, and December 20th). Copies of all survey or other data collected and analyses will be provided to TRWC in electronic form (Word, Excel, or Adobe pdf).

Task 2 Deliverables:

- *Living work plan*
- *Quarterly Invoice and Reporting Submittals*

Task 3. Supplemental Data Collection

Consultant will determine and collect the supplemental data needed to perform these services. Supplemental data may include inspection reports, survey data, hydrologic analysis, vegetation assessment, and other data collection as deemed necessary. Supplemental data may include baseline surveys (wildlife, veg, aquatic, etc.), as needed to determine presence of sensitive species or resources, within the project area. Surveys will build on existing data to identify sensitive resources (flora, fauna) within the project area and will serve as a baseline for determination of potential impacts of the proposed restoration actions to support environmental compliance and permitting. Surveys and report compilation will be comprehensive enough to support design and meet all likely permitting requirements for construction. Consultant will work with CASP staff and utilized CASP current data identifying cultural and/or historic sites required for protection.

***Task 3 Deliverables**:*

- *Summary of data collected and methodologies*
- *All digital files (GIS, CAD, Modeling I/O, excel, etc.)*
- *Existing data and new supplemental data collected by the Contractor will be compiled, transmitted and described in the technical design basis memo (Task 5).*

Task 4. Conceptual (30%) Restoration Design

Building on the results of Task 3 and previous studies, Consultant shall produce design concepts for Summit Canyon restoration to approximately 30% designs. The designs should include identifying site and physical opportunities and constraints in restoration, the locations and elements of work. Designs should identify areas for preservation and/or protections, optimize the ecological benefits in forestry and stream restoration. Road and trail improvement should be developed in a watershed context, and cost effectively provide facilities integration and resilience. Consultant shall present at least two (2) alternative stream crossing concepts and identify a preferred conceptual stream crossing alignment and design.

Restoration design concepts shall integrate three elements of design work across 82 acres of CA State Parks Lands (Figure 1) and comply with the following:

4.1. Forest Health and Aspen Release Design.

The goal of forest health restoration actions will be to improve and restore ecosystem function and increase ecosystem resiliency to environmental stressors including drought, wildfire, insects, and diseases, while fostering ecosystem capacity to adapt to future climate conditions.

Total project area for forest health inventory and proposed action is approximately 82 acres. Project area will be delineated into appropriate unit boundaries that reflect treatment prescriptions, presence of sensitive sites, species or habitat and other unit specific considerations. Consultant will conduct necessary stand surveys, prepare silvicultural prescriptions, and present/map them as a relevant set of proposed actions. Actions should support the project goals of protecting lands of historical significance. Actions should improve forest health via fuels reduction methods that both support aspen release and are protective of the soils, waters and wetlands.

Work under this task is anticipated to include stand inventory, a logging and transportation plan including location and methodology for proposed road reconstruction and maintenance, temporary road construction and reconstruction, landing and skid trail locations. Protections shall be provided for all stream/wetland crossings used in forestry and transportation. Design shall include analysis and mitigation of potential impacts related to recreational, critical infrastructure and maintenance use of facilities.

4.2. Road and Trail Improvement Design.

Roads and trails design should identify protection measures to minimize forestry impacts, and post-disturbance road, trail and parking lot improvements. Designs should be consistent with CASP 2021 Roads and Trails Management Plan and current state and federal design guidelines.

Road and trail Protections to be installed prior to forestry shall include (but is not limited to):

- Protection of historical and ecologically sensitive areas as defined by CASP
- Summit Creek Crossing improvements at the ford used for heavy haul access
- Temporary road improvements and stand protection measure required for interior and access roads, and sites to be used in forest treatment.
- Measures to minimize and/or mitigate for disturbance and compaction of areas subject to heavy equipment access, staging and timber storage.

Road and trail improvements to be installed post-forest treatment shall include (and not limited to):

- Renovate and remove roads and trails as guided by CASP for recreation and protection of historical, archeological and natural resources;
- Expand and improve the existing or alternate parking site(s);
- Remove/restore derelict roads and restore impacted lands and drainages; and,
- Incorporate restoration of native vegetation (canopy, understory and wetlands) adjoining improved roads and trails.

4.3. Summit Creek Crossing and Tributary Improvement Design.

The Summit Creek crossing design shall improve the at-grade rock ford stream crossing used for heavy haul access in forestry and utility maintenance (Figure 1). During use, the improved ford shall equally maintain the integrity of the State Park access roads and Summit Creek. Contractors shall evaluate two (2) or more alternate alignments, constructs and costs.

Design of the at-grade creek crossing improvements shall (at minimum):

- Provide a heavy-haul, rock ford to stabilize the bed and banks for forestry and facilities access.
- Decommission existing remnant/obsolete ford(s) and associated access; and,
- Incorporate stream restoration to retain/restore hydraulic/sediment conveyance, support fish passage and minimize disturbance in adjoining reaches.

Tributary improvements shall be treatments needed to abate instability driven by road, trail and tributary drainages. Design of tributary improvements shall (at minimum):

- Identify and prioritize erosion sources that drive to roads/trails instability, elevated erosion risk in treated forest, or is anthropogenically driven;
- Define restoration treatments and prioritize stabilization of up to six (6) bank or tributary erosion sites.
- Maintain and support natural flow and sediment transport processes.
- Restore native vegetation in riparian corridors, tributary wetlands and forested understory.

***Task 4 Deliverables**:*

- *Conceptual Design (30%) of all Required Elements w/ Comment Summary and Response*
- *Summary of Forest Protection and Treatment Methods and Locations*
- *Basis of Design Report Outline*
- *Meeting Coordination, Material Documents, Minutes and Action Items; and*
- *Comment/Response Tracking*
- *Supporting digital files (GIS, CAD, Modeling I/O, excel, etc.)*

Task 5. Intermediate (65%) Restoration Design and Design Basis Memo

Develop design documents advancing the conceptual design to 65% intermediate design. Intermediate design shall identify and evaluate technical considerations including but not limited to wetlands and watercourse protections, recreational and maintenance access needs, construction cost and impact minimization, and the phasing and delivery of work. The conceptual design and supporting documents must clearly show existing topography wetlands and watercourses, areas of protection, and any proposed grading, including cut and fill volumes.

Consultant shall create 65% designs plans that include plan, section and profile drawings, and written descriptions of the design and applicable work in forestry, roads and trails improvement and stream restoration. Deliverables provided will include impact areas and quantities and other information associated with proposed work needed to complete permit applications.

A 65% Design Basis Report will accompany the intermediate plans. The Design Basis Memo will provide project partners with a comprehensive understanding of the processes, methodologies, and basis of the proposed restoration design. It will incorporate the technical data collected and generated in assessment and include discussion of the limiting factors for forestry and restoration, recreational use considerations. The 65% Design Basis Report shall compare the feasibility and cost of work alternatives.

Report components will include, but are not limited to:

- Existing conditions, project description and land-use history
- Synthesis of survey & project mapping in CASP coordinates and relative to the NAVD88 datum and HPGN (or comparable) survey controls.
- Proposed forestry, roads and trails and stream improvement needs and restoration actions
- Erosion control and best management practices for existing and proposed routes used in restoration, maintenance and/or recreational access.
- Summary and recommendations for work in sensitive locations including wetlands and waters,
- Resource Protection measures to address direct, indirect and/or cumulative impacts of treatments, including necessary avoidance, monitoring and protection measures for identified sensitive sites, species, wetlands and waters; and
- Estimates of cost to implement treatments concurrent with the level of design

***Task 5 Deliverables**:*

- *Intermediate (65%) Design of all Required Elements*
- *Basis of 65% Design Report (65% Draft, with Comment summary and response)*
- *Supporting digital files (GIS, CAD, Modeling output, excel, etc.)*
- *Meeting Coordination, Material Documents, Minutes and Action Items; and*
- *Comment/Response Tracking*

Task 6. Draft Final (90%) and Final (100%) Restoration Designs

Based on intermediate designs developed under Task 5 and incorporating partner feedback, advance design plans to draft final stage (90%). The draft final design will include additional details for site protections, final staging and access plan, forestry, construction and understory restoration. The final

design and supporting documents must clearly show limits of work, ground disturbance and protections, topography, cut and fill volumes. Once reviewed by TRWC and CASP, prepare final (100%) restoration designs. Final design shall include bid ready plans, specifications and engineers estimate of probable cost.

***Task 6 Deliverables**:*

- *Draft (90%) and Final (100%) Design of all Required Elements*
- *90% (Draft, with comment and response matrix) and Final 100% Basis of Design Report*
- *Supporting digital files (GIS, CAD, Modeling output, excel, etc.)*
- *Meeting Coordination, Material Documents, Minutes and Action Items; and*
- *Comment/Response Tracking*

Task 7. Forestry Oversight

Services provided under this task shall be provided by locally experienced Registered Professional Forester (RPF) who has demonstrated technical expertise in riparian forest fuels design supporting aspen release. The forester will provide project oversight, design review and quality control in design. The forestry oversight contractor will collaborate with CASP and TRWC, to provide independent oversight and design review.

***Task 7 Deliverables**:*

- *Memorandum of Guidance for forestry work in sensitive cultural and ecological areas identifying offsets, and protective methods and means*
- *Design review and meeting participating*
- *Documentation of notes, comments as needed to support design and/or permitting*

Task 8. Environmental Compliance Support

Completion of a CEQA document is not part of this current scope of work. The CEQA pathway for the project will be established once the design is sufficiently developed.

The following studies, which will be required regardless of the final CEQA pathway, are included in this Scope of Work.

Biological Surveys and Report. Once the project footprint has been established, complete biological surveys to identify sensitive resources. Survey results will be summarized in a biological report that is sufficient for environmental compliance/permitting (e.g., CDFW 1600 permit, USACE compliance, CEQA, Nevada County requirements). The final report will incorporate assessment work previously completed in Summit Canyon or comparable reference sites.

Cultural Resource Surveys and Report. Working closely with CASP staff and prior site surveys, integrate the comprehensive surveys completed to date, and initiate tribal outreach. Within the areas of disturbance, complete supplemental field surveys (as needed) to define appropriate protection measures. The final cultural resources report will provide details needed for designs to protect sensitive sites through all phases of work. The cultural resources report must be sufficient for environmental compliance (e.g., Section 106, CEQA).

***Task 8 Deliverables**:*

- *Memorandum of Guidance identifying a compliance path and information requirements*
- *Draft and Final Reports incorporating response to draft comments*
- *Supporting digital files (GIS, CAD, Modeling output, excel, etc.)*

Task 9. Permit Assistance

Assist TRWC with permit preparation including generating suitable figures to include in applications. Work with TRWC to respond to permitting requests including estimates of cut and fill quantities and areas of impact. (24 hrs.)

***Task 9 Deliverables**:*

- *Estimates of area and quantities of work*
- *Response to requests for information (RFIs) and figures as needed to support permitting*
- *Supporting digital files (GIS, CAD, excel, PDF etc.)*

ASSUMPTIONS:

1. Additional studies shall include: USACE Aquatic Resources Delineation, topographic and biological surveys and reports as needed to identify sensitive resources and support environmental compliance and permitting (e.g., CDFW 1600 permit, USCOE compliance, CEQA, Nevada County requirement
2. CASP will guide designs as needed to protect cultural and historic resources protections. Work in and around special protection areas shall be proprietary closely coordinated with CASP.
3. Technical services in permit support shall be provided upon request.
4. CEQA document preparation, construction and post-project monitoring are not part of this RFP.

DELIVERABLES:

Project deliverables are identified by task above.
All deliverables shall be provided in both native and print ready PDF digital format. This includes but is not limited to digital copies of all photographs, data collection and analysis, modeling and design/GIS-based or ground survey data in electronic form. All plans, GIS shapefiles, models and associated data that are developed will be provided projected to CA State Plane Coordinates (NAD 83 Zone 10N) and utilize a NAVD88 datum.

PROJECT TIMELINE:
A projected 40-week timeline for proposed work is presented below. Dates are subject to change and approval in workplan development.

Task	Delivery (Estimated)	Duration (Estimated)
Proposals Due	**August 17, 2026**	4 weeks
Interviews(3 teams) & Selection	August 31 – Sept 4	1 weeks
Finalize Work Plan and Contract: ATP	**September 18, 2026**	**2 weeks**
Complete Field Surveys / Assessments	October 16, 2026	4 weeks
30% Design Delivery: Documents and Meetings	November 16, 2026	4 weeks
65% Design Delivery Documents and Meetings	January 4, 2026	6 weeks
90% Design Delivery Documents and Meetings	February 12, 2026	5 weeks
100% Design Documents and Meetings	March 5, 2026	3 weeks
Team Coordination and Permit Support	Continuous	Continuous
Project Completion and Contracts Closeout	May 15, 2027	32 weeks
Quarterly Progress Reports and Invoices	While under contract: March 25, June 25, Sept. 25, and December 20.	Continuous

BUDGET
Cost effectiveness will be considered during proposal evaluation.
A budget limit is not provided.

PROPOSAL FORMAT
20 pages or less is preferred. There is no page limit. Concise writing and graphics are greatly appreciated.

DETAILED WORK PLAN:
Technical merit, details of work and professional expertise will be heavily weighted in proposal evaluation.

Scope: Define, via a specific and detailed work plan, the scope of services to be provided to complete the requested analyses and design. The contractor may elect to propose modifications to the scope or schedule.

Objectives: Identify and briefly discuss the specific objectives you will achieve through the conduct of project services, as defined by task and specified above.

Approach: Discuss in detail each of the activities you will conduct to achieve the scope and objectives defined and identified above. Specifically address work components outlined in the "Requested Scope of Services" section and elaborate as needed. Modifications to the tasks listed in the work statement can be included as additional line items to the scope and cost estimate. Please specifically describe any additional studies proposed, what the information will be developed, and how it supports design or permitting.

Schedule: Provide a schedule of work showing all tasks (requested and proposed), and present milestones for designs, delivery and reporting. Align the schedule with the project timeline.

Cost Proposal: Include all personnel, equipment and material costs. Project staff should be available for the duration of the project. In addition to the detailed cost estimate, present line item totals in the bid summary sheet provided as Attachment C. Cost effectiveness will be heavily considered during proposal evaluation. Itemize by task to show the following costs (including subcontractors):

Personnel:

- Name and title
- Estimated hours per staff person, per task
- Rate per hour
- Total cost per task

Materials: supplies, printing, postage, etc.

Transportation: Travel expenses directly related to the contract services. Mileage must be charged at the current IRS rate.

Other costs: Show costs and expenses that do not fall within the other categories.

N.B.: General overhead and administrative charges are not allowed.

BACKGROUND AND REFERENCES
Include experience in forestry, fuels reduction and aspen release, roads and trails improvement design, and stream restoration based in geomorphic and hydrologic analysis with an emphasis on natural process-based forest and watershed restoration design.
Include experience working in ecologically or culturally sensitive lands.

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Include a duty statement and resume of each key person to be assigned to the project, by name and title, with experience in pertinent fields. If subcontractors will be used, include a description of those persons or firms including a description of their qualifications. Present any prior collaborative work experience held by the consulting team.

For all firms on the bidding team, provide a minimum of three references for similar projects, with a name and phone number, project description, contract amount, client and construction date.

CONTRACT TERMS AND AGREEMENT

Once a consultant is selected, TRWC will negotiate a satisfactory contract and reasonable fee for the services needed. In the event a satisfactory agreement cannot be negotiated with the top ranked qualified firm, the negotiations shall be terminated with the firm and the negotiations continued with the remaining qualified firms in order of their ranking.

When the contract for Summit Canyon Restoration is awarded, these terms will apply.

Payments
Progress payments for services performed shall be made in arrears upon receipt and approval of contractor's detailed invoices indicating costs and obligations incurred and services rendered to date. Payments will be made quarterly.

Changes in Personnel
Contractor's key personnel as indicated in contractor's response to this RFP may not be substituted without the written consent of the TRWC Project Manager. Equally qualified staff may be engaged, pending TRWC notification and approval. This will be monitored and enforced by TRWC.

Termination for Convenience
TRWC may, at its option, terminate the contract at any time upon thirty (30) day written notice to contractor. Contractor may submit written request to terminate only if TRWC should substantially fail to perform its responsibilities as provided in the contract. If terminated, contractor will be compensated for costs incurred up to the time of the termination notice for work satisfactorily completed. In no event shall payment of such costs exceed the contract price.

Unique Billing of Work
All work produced for the project will be original for TRWC and will not have been billed to other clients previously. Work produced under the contract with TRWC will be billed only to the contract with TRWC and not to other clients or funders.

Quarterly Progress Reports
Contractor to provide quarterly progress reports and meet with TRWC representatives upon reasonable notice to allow TRWC to determine if the contract is on the right track, whether the project is on schedule, provide communication of interim findings, and afford occasions for airing difficulties or special problems encountered so that remedies can be developed. All reports will be in Microsoft Word or Adobe pdf format. Supporting data shall be provided as appropriate. Quarterly reports shall include tracking and delivery of all work products.

Quarterly Invoicing
Quarterly Invoicing will include detail of task, delineated staff by name, hours, rate, total for the period, and remaining amount. All expenses shall be associated with a task and supported by documentation. Reports will be submitted in Microsoft Word/Excel or Adobe.

REFERENCES:

California State Parks 2006-2012. Aspen Restoration and Monitoring Program: https://docslib.org/doc/2400118/ca-state-parks-aspen-restoration-and-monitoring-program-2006-2012

California State Parks. 2020 Donner Memorial State Park Aspen Stand Assessment: https://docslib.org/doc/2400118/ca-state-parks-aspen-restoration-and-monitoring-program-2006-2012
California State Parks. 2021 CA Wildfire and Forest Resilience Action Plans: California's Wildfire and Forest Resilience Action Plan: Recommendations of the Governor's Forest Management Task Force

California State Parks. 2021. Road and Trails Management Plan: Donner Memorial State Park RTMP

California State Parks. 2022. Donner Aspen Restoration Project (Draft Framework). Sierra District Office.

CBEC. Et al. 2016. Donner Basin Watershed Assessment. Prepared for the Truckee River Watershed Council. 377pp. CBEC_2016_Donner Basin Assessment - FINAL REPORT.pdf

Tate, et. al. 2010. Long-Term Environmental Effects of Conifer Removal to Achieve Aspen Release in Near Stream Areas within the Northern Sierras. USDA Final Report for Lassen National Forest. UC Davis. 101pp. USDA_2010_Final Aspen Report_Tate et al.pdf

ATTACHMENTS

1. References
   1.1. CBEC_2016_Donner Basin Assessment - FINAL
   1.2. Additional References
2. GIS Data
3. Summit Canyon Bid Sheet

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