

Request for Proposal

BOCA STEWARDSHIP AGREEMENT CONTRACTOR SERVICES: FORESTRY OPERATIONS & FUELS THINNING

Lead: Truckee River Watershed Council

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Amendments to this Request for Bid will be posted on www.truckeeriverwc.org within the “news” section and distributed through our weekly E-Currents newsletter. Please subscribe to our E-Currents newsletter by clicking “Subscribe” link in lower left corner of our website home page.

RELEASE DATE: April 10, 2026

In 2026, TRWC will release several Requests For Proposals (RFP) and Requests For Bids (RFB) for restoration design, implementation, environmental compliance, permit assistance, and the like. We appreciate that some firms may wish to respond to multiple RFPs & RFBs. To help with proposal and bid preparation, we offer the following:

1. **Responding to Multiple RFPs/RFBs.** Firms may respond to multiple RFPs and RFBs. In the vast majority of our projects, a firm will not be prevented from bidding on future work if they participate in current work. In the rare case where this prohibition exists, we will state the prohibition in the current RFP/RFB.

2. **Lead Firm vs. Subcontracted Firm.** We understand and accept a given firm may be the lead in one response and a Sub-Contractor in another response.

3. **Respond Uniquely to Each RFP/RFB.** Each of our projects has a unique combination of partners, stakeholders, funders, constraints, opportunities, and timelines. Due to the characteristics of each project, we purposely release separate RFPs/RFBs. Firms must submit a response to each RFP or RFB to be considered. While we appreciate that a firm might be able to offer efficiencies if we combined projects, the unique blend of characteristics of each project prevent us from combining projects more than has already been done.

4. **Repeating Information Across Multiple Responses.** We understand and accept that information about the firm, its staff, past work, references, work approach, and the like may be repeated, perhaps even word for word, across multiple responses.

A. PROJECT DESCRIPTION

The project is by the Truckee River Watershed Council (TRWC) in partnership with, and on public lands administered by, the USFS Tahoe National Forest – Truckee Ranger District).

The purpose of this project is to improve forest health and create ecosystem conditions more resilient to pests and pathogens, drought, changing climactic factors, and high severity wildfire within the Boca Reservoir watershed. The Boca Forest Health Project proposes vegetation management, forest stand and wildlife habitat improvement, timber removal, variable density thinning, removal of ladder and surface fuels, and stand density reductions on approximately 1940 acres of NFS lands. We anticipate a minimum of three (3) years of project implementation to complete all necessary work tasks. If work extends beyond a three-year timeframe, TRWC and the selected contractor may negotiate to extend the timeline for project implementation services as well.

Project Location:

The Boca Forest Health Project is located roughly 8 miles northeast of Truckee, CA on Tahoe National Forest lands between Boca and Prosser Reservoirs. This project will take place within the T18N/R17E and T18N/R16E parcel of land using the Mount Diablo Meridian and its associated baseline as a reference. The primary access roads include Prosser Dam Road (NV-County RT 787) from the west and Stampede Meadows Road (NV County RT 894) from the east.

Conditions and access permitting, Contractors who are interested in bidding on this project are strongly encouraged to inspect the project work area. Treatment area acreages (fuels/timber) are provided in Appendices E and F. It will be assumed that the bidder has satisfied her/himself as to the nature of the work to be performed and the character of all conditions to be encountered. The attached maps are intended to show only the general size and location of the project units.

Most units are accessible with a 2-wheel drive, high clearance vehicle after snowmelt, however 4-wheel drive may be preferable or necessary on variable road surfaces and conditions. Neither TRWC nor USFS-TNF will assume any liability to perform special road maintenance to keep roads open to the project area.

Pertinent Documents & Information.

In advance of project implementation, Contractor should review and familiarize him/herself of pertinent and relevant project information such as the USFS planning decision document(s) and all project appendices, project maps, USFS appraisal documents, road package, harvest cards, haul maps etc.

Overarching planning and decision documents include:

- [Sierra Nevada Forest Plan 2004-ROD](#)
- [Final Proposed Action – Boca Project](#)
- [Finding of Applicability and No Extraordinary Circumstances \(FANEC\) – Boca Project](#)

B. Timeline.

This Request for Proposals will close and all proposals will be due on Tuesday, May 26, at 5:00 PM PST. TRWC anticipates being able to enter a contract with any selected bidder(s) by Monday, June 9, 2026, with a projected implementation start date of Monday, June 15, 2026 at the earliest.

Changes in the closing date for this Request for Proposals will be updated on the TRWC's website at <https://www.truckeeriverwc.org/announcements/> under the link for this project's Request for Proposals. All contract related dates are estimates and subject to change at the TRWC's sole discretion.

Pre-Bid Meeting.

A pre-bid meeting will be held April 23rd, 2026 to introduce interested contractors to the project and associated landscape and to answer questions. Interested contractors are strongly encouraged to attend the pre-bid meeting. See [Addendum #1](#) for meeting details

All correspondence or questions regarding the Request for Bid proposals, Bid documents or requests for additional information should be directed to Eben Swain: eswain@truckeeriverwc.org 530-550-8760*7

Please see [Appendix C](#) for project vicinity and locations.

All requests for additional information or clarifications shall be submitted via e-mail to Eben Swain at eswain@truckeeriverwc.org.

Bid Submission.

Bids must be received by 5pm on May 26th, 2026. Bids must be submitted electronically in .pdf format. All materials must be contained in a single file. Send bids to Eben Swain at eswain@truckeeriverwc.org.

C. Project Work Plan.

Truckee River Watershed Council (TRWC) is seeking a contractor to preform a variety of service work and timber removal items for the Boca Forest Health Project, including 1,547 acres of mastication, 3.51 miles of fireline construction, 4.03 miles of trail reconstruction, 10.5 miles of road maintenance, 9 miles of road reconstruction, and 1,334 acres of commercial thinning. Note that there is overlap for the acres designated for mastication and for commercial thinning. The implementation contractor will collaborate with TRWC, TRWC's Oversight Forestry Contractor and USFS-TNF staff to implement the thinning and service work specified in the project appendices.

SCOPE OF WORK -GENERAL SPECIFICATIONS:

Description of Work.

This Request for Proposals is for services related to the Boca Forest Health Project , located on the Tahoe National Forest. Work on this project will include hazardous fuels reduction, road and trail maintenance/reconstruction, and commercial thinning.

The selected contractor(s) will be responsible for performing the following deliverables:

1. Removal of conifers up to 29.9" DBH on up to 1,334 acres according to specifications in Appendix F and mapped in Appendix C.
2. Mastication on up to 1,547 acres according to specifications in Appendix E and mapped in Appendix C.
4. Trail reconstruction on up to 4.03 miles according to specifications in Appendix E and mapped in Appendix C.
5. Fireline construction on 3.51 acres according to specifications in Appendix E and mapped in Appendix C.
6. Road Maintenance on up to 10.39 miles according to specifications in Appendix E and mapped in Appendix C.
7. * Road reconstruction on 9.3 miles according to specifications in Appendix E and mapped in Appendix C.

**** A road reconstruction plan will be provided by USFS to the selected contractor prior to project implementation.***

Specifications.

Project work shall be accomplished in accordance with the following:

1. **Appendix C: Project Map**
2. **Appendix E: Service Work Specifications**
3. **Appendix F: Timber Specifications**
4. **Appendix G: Guidelines for Operations**
5. **Appendix H.1: Fire Plan for Manual Thin**
6. **Appendix H.2: Fire Plan for Mechanical Thin**

Prospective bidders shall identify in their proposals what they can supply in terms of materials, labor, equipment, supplies, supervision, quality control, and incidentals required to complete the work as described. Proposals shall be sufficient to guarantee that the selected contractor shall be able to perform all work in a safe and conscientious manner and in accordance with all industry standards.

Work Schedule.

The project is expected to begin as soon as conditions permit. The normal operating season covers the period between June 1 and October 15.

Implementation dates may change based on inclement weather, or upon confirmed agreement between project manager(s) and Contractor. Established implementation dates will include mobilization set up and removal of any implementation equipment from the sites.

TRWC and Successful Bidder will negotiate a schedule of operations upon award, with mandatory benchmarks to meet TRWC's desired goals for project progress. Examples of mandatory benchmarks and desired goals may include, but are not limited to:

- September 30, 2026: Completion of at least 300 acres of service work, primarily related to mastication. Contractor may also choose to complete timber work during this timeframe.
- December 31, 2026: Completion of at least 550 acres of timber and/or service work.
- September 1, 2027: Completion of at least 950 acres of timber and/or service work.
- December 31, 2027: Completion of at least 1,200 acres of timber and/or service work.
- December 31, 2028: Completion of all items contained in the Boca Project Scope of Work and meet all acceptance requirements.

Estimated Critical Due Dates

Task	Deadline
Pre-bid meeting/tour	April 23, 2026
Questions/request for additional information due	April 27, 2026
Response to questions	April 30, 2026
Bid proposals due	May 12, 2026
Contractor interviews	May 20, 2026
Contract Award	May 25, 2026
Pre-Implementation Meeting	June 01, 2026
Implementation Start (estimated)*	June 08, 2026; June 1, 2027, June 1, 2028
Implementation Completion (estimated)	November 15, 2028
Final summary report and deliverables	December 31, 2028
Monthly Progress Reports & Invoices	March 25, June 25, September 25, December 15 (per calendar year)

**Timing may change based on site conditions and access and discussions/agreement between TRWC and contractor.*

D. BID PACKAGE AND EVALUATION

In the Bid Package, the Contractor shall document the following qualifying experience:

Bidders shall submit a technical proposal for the work described in this RFP. At a minimum, each proposal **must** include the following:

1. Technical proposal and proposed approach to the project.

2. An overview and description of the services provided by Bidder that align with the requests in this RFP.
3. A description of the project management or administration approach that will be followed by the Bidder to ensure that the identified work is completed on time and within budget.
4. A project work plan and schedule that lists in detail the stages of work expected to be completed in this project, all identifiable deliverables, and the dates on which the Bidder would anticipate being able to complete delivery of the work.
5. A project personnel overview identifying key personnel to be utilized if selected to perform the work described in this RFP and any relevant or required credentials or certifications held by the key personnel.
6. Provide precise detail on the proposed cost for each task and associated set of deliverables. For personnel costs, include name/title, cost per hour and total cost per task/deliverable. Identify all other anticipated project expenses by line-item, quantity and cost.

Bidders may also include the following items in proposals as applicable:

1. A purchase order for all sawtimber (lodgepole may be excluded). Strongly encouraged.
2. Any change or risk management approaches utilized by the Bidder when completing projects of the type described in this RFP.

Additional Requirements:

Bidders shall submit a statement of their qualifications for the work described in this RFP. The statement should include the following items in narrative format:

1. Experience.

- i. Please provide a brief explanation of previous work experience with land management agencies, noting specifically any work performed on National Forests or Grasslands. Note geographic location of previous work experience.
- ii. Please provide a listing of relevant projects of similar size, scope, and total value performed by the Bidder within the past 5 years.

2. References.

- i. Please provide three professional references, identifying as applicable any government or conservation nonprofit references.
- ii. Provide the name, email address, and telephone number for each reference, as well as the dates of the projects during which the Bidder worked with each reference.

Failed Projects or Legal Action.

Bidders shall identify any past failed projects and the reasoning behind the failure or incompleteness. Bidders shall also identify any and all current or pending legal matters in which the Bidder or any of its principals is involved.

Bid Completeness. All sections of this bid package are important and must be addressed. Bids must be submitted for the entirety of the work as described in this RFB and its attachments.

Bid Evaluation. Bids will be evaluated based on cost, project experience, past performance, qualifications of proposed equipment operators, integrity and capability of bidders, and probable level of service and convenience to the contracting organization. All evaluation criteria listed above will be considered in Contractor selection.

TRWC reserves the right to retain all bids for examination and comparison, and to delete any portion of work from the contract. TRWC reserves the right to reject any and all bids.

E. WORK REQUIREMENTS

Work Schedule. The work schedule will be established between Contractor, the implementation contractor and TRWC/USFS-TNF with agreement amongst all parties.

No overtime charges can be accommodated.

Personnel. TRWC/USFS-TNF reserves the right to have Contractor replace a non-performing staff members. No change in personnel will occur without written agreement between the Contractor and Contracting Officer and designated representatives.

Contractor Provided Equipment & Materials. Contractor will furnish all labor, materials, equipment, tools and incidentals necessary to complete the project.

Staging and Access. Access to the project area is over paved roads and dirt roads. Equipment/site access will be limited to routes designated by the Contracting Officer or designated representatives to protect resources. All equipment staging and stockpiling will take place in designated areas.

Archaeological and Historic Sites.

Location of known archaeological, historic, or prehistoric materials – such as Native American sites or artifacts and/or historic mining, logging, or fur trapping remains protected by the American Antiquities Act (16 USC 433) will be identified for avoidance and protection for the Contractor before work commences.

F. PAYMENT TERMS

Funding sources for this project allow invoices to be submitted quarterly after the start of implementation. All efforts will be made by TRWC to expedite payment; however, no interest will be paid on overdue payments. This is a grant funded project; Contractor payment is dependent on TRWC being paid by our funding agencies.

G. CONTRACT REQUIREMENTS

Amendments. Once a contract has been executed, no changes to the agreed upon scope of work shall occur without written agreement between the Contractor and TRWC.

Bonding. Contractor must furnish a performance bond in favor of TRWC in the following amounts: faithful performance (0.5%) of contract value; labor and materials (0.5%) of contract value for any contract over \$25,000).

Insurance.

Contractor shall, at its expense, maintain in effect prior to inception of work and at all times during the duration of this Contract not less than the following coverage and limits of insurance. If Contractor hires subcontractor(s), the subcontractor(s) shall also comply with the following requirements:

Professional Liability. Any professional subcontractors utilizing extensive technical knowledge and training in their particular area of expertise, such as engineering, shall submit a certificate of insurance evidencing Professional Liability with limits of \$2,000,000.

Liability. A certificate of liability insurance to TRWC evidencing the required coverages and an additional insured endorsement (CG 20 10 or equivalent) and an additional insured endorsement as regards to Completed Operations (CG 20 37) for General Liability and an additional insured endorsement for the Commercial Auto policy. Workers compensation shall include a Waiver of Subrogation.

Also-insured certificates must be show the Truckee River Watershed Council and USFS-Tahoe National Forest, as well as their principals, directors, employees, mortgagees, agents, representatives, successors, and assigns as special endorsements to be added to the insurance policy.

Such comprehensive liability insurance as shall name as additional insured Client, its officers, agents, employees, and volunteers from claims which may arise from Contractor's operations under this Contract, whether such operations are by Contractor or by its employees, subcontractors, or anyone directly or indirectly employed by any of the foregoing.

The liability insurance shall include, but not be limited to, protection against claims arising from bodily or personal injury or damage to property resulting from operations, equipment, or products of Contractor or by its employees, subcontractors, or anyone directly or indirectly employed by any of the foregoing. The amount of insurance shall be as follows:

- a. Worker's Compensation insurance covering any persons to be employed in connection with the Project including subcontractors, and Employers' Liability insurance for all

- employees with a limit of no less than \$500,000 each accident for bodily injury, \$500,000 each employee for bodily injury by disease and \$500,000 policy limit for disease;
- b. Broad form Commercial General Liability insurance in an occurrence form in an amount of no less than \$2,000,000 per occurrence and \$4,000,000 in the aggregate (including, without limitation, bodily injury, property damage, products/completed operations, contractual and personal injury liability coverage); and
 - c. Commercial Auto Liability insurance with a limit of insurance no less than \$2,000,000 combined single limit each accident for bodily injury and property damage covering "any auto" whether owned, non-owned, scheduled, leased, hired or other.

Such insurance shall be issued by an insurer licensed to do business in California, with a rating of not less than A- VII by AM Best's Insurance Rating Guide.

General and Auto Liability insurance shall include a provisions or endorsements naming Client and PROPERTY OWNERS, as well as their principals, directors, employees, mortgagees, agents, representatives, successors, and assigns as additional insured, with respect to liability arising out of the performance of any work under this Contract, and providing that such insurance is primary insurance with respect to the interests of Client and that any other insurance maintained by Client is excess not contributing insurance with the insurance required hereunder. If Contractor hires subcontractor(s), the subcontractor(s) shall comply with the above requirements.

Contractor shall notify the Client within 3 days of a receipt of a notice of cancellation, expiration, or any reduction in coverage, or if the insurer commences proceedings or has proceedings commenced against it, indicating the insurer is insolvent. Contractor shall provide to Client evidence of replacement policy at least ten (10) working days prior to the effective date of such cancellation, expiration, or reduction in coverage.

Should Contractor fail to keep the insurance required to be carried by these provisions in full force and effect at all times, Client may, in addition to any other remedies Client has, terminate this contract immediately, and all payments due or that become due will be withheld, until notice is received by Client that such insurance has been restored or replaced in full force and effect and that the premiums, therefore, have been paid to cover a period of time satisfactory to the Client.

Indemnification.

TRWC and Contractor agree they shall attempt to settle any dispute arising out of this contract, to include allegations of professional negligence, through communication and negotiation in the spirit of mutual friendship and cooperation. If the dispute cannot be resolved in this manner, Contractor, at its expense, shall indemnify, hold harmless, and when requested by TRWC to do so, defend TRWC, its officers, agents, and employees from any and all claims, demands or charges and from any loss or liability, including attorney's fees and expenses of litigation, resulting from negligence or carelessness on the part of the Contractor, its employees, or agents in the execution of the work or delivery of materials and supplies, by or on account of any act or omission of the Contractor, its employees or agents, including damage or destruction of any property or properties arising from, caused by or connected with the performance of work by Contractor, its agents, Sub-Contractors and employees, and any failure to fulfill the terms of any laws or regulations which apply to the contract.

Approval of Subcontracting.

The Contractor shall request approval from the Contracting Officer prior to entering into any subcontract arrangement. The Sub-Contractor shall have the experience and be equipped for such work. The written notification shall include as a minimum:

1. The name, address and telephone number of the Sub-Contractor;
2. The date upon which the subcontract was entered into and its duration;
3. A detailed description of the work being subcontracted including a listing of contract items, units, etc., as appropriate;
4. Documentation of the Sub-Contractor's representative authority.

Subcontracting any portion of the contract shall not relieve the Prime Contractor of any responsibility under this contract. Any subcontract agreement shall contain all terms and conditions of the prime contract.

Debarment and Suspension. TRWC cannot contract with any party who is debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, "Debarment and Suspension"; or any individual or organization on USEPA's List of Violating Facilities (40 CFR, Part 31.35, Gov. Code, §4477). Sub-Contractors are also subject to this provision.

Data Universal Numbering System (DUNS) Numbers. The selected Contractor must provide their DUNS number to TRWC prior to contract execution.

APPENDICIES

1. [Appendix A - Bid Sheet](#)
2. [Appendix B - Shapefiles](#)
3. [Appendix C – Site Map and Unit Location/Acreage](#)
4. [Appendix E – Schedule of Items and Specifications](#)
5. [Appendix F – Timber Removal Specifications](#)
6. [Appendix G – Guidelines for Operations](#)
7. [Appendix H – USFS-R5 Fire Plan for Construction](#)