

Request for Bid

Prosser Hill West Meadow Restoration Project

The Truckee River Watershed Council is seeking a construction bid for the Prosser Hill West Meadow Restoration Project

Lead: Truckee River Watershed Council

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Partner: U.S. Forest Service - Tahoe National Forest

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RELEASE DATE: July 20, 2022

In 2022, TRWC will release several Requests For Proposals (RFP) and Requests For Bids (RFB) for restoration design, construction, environmental compliance, permit assistance, and the like. We appreciate that some firms may wish to respond to multiple RFPs & RFBs. To help with proposal and bid preparation, we offer the following:

1. **Responding to Multiple RFPs/RFBs.** Firms may respond to multiple RFPs and RFBs. In the vast majority of our projects, a firm will not be prevented from bidding on future work if they participate in current work. In the rare case where this prohibition exists, we will state the prohibition in the current RFP/RFB.
2. **Lead Firm vs. Subcontracted Firm.** We understand and accept a given firm may be the lead in one response and a subcontractor in another response.
3. **Respond Uniquely to Each RFP/RFB.** Each of our projects has a unique combination of partners, stakeholders, funders, constraints, opportunities, and timelines. Due to the characteristics of each project, we purposely release separate RFPs/RFBs. Firms must submit a response to each RFP or RFB to be considered. While we appreciate that a firm might be able to offer efficiencies if we combined projects, the unique blend of characteristics of each project prevent us from combining projects more than has already been done.
4. **Repeating Information Across Multiple Responses.** We understand and accept that information about the firm, its staff, past work, references, work approach, and the like may be repeated, perhaps even word for word, across multiple responses.

A. PROJECT DESCRIPTION

The lead for the project is Truckee River Watershed Council (TRWC). The project partner is the U.S. Forest Service – Tahoe National Forest (USFS).

The purpose of the Prosser Hill West Meadow Restoration (PHWM) Project is to protect and restore a degraded 4-acre meadow.

The project takes place entirely on land managed by the U.S. Forest Service – Tahoe National Forest.

PHWM is located at the junction of Carpenter Valley Road and Forest Service Road 89-33 (FS 89-33). Carpenter Valley Road is located off Alder Creek Road, in the Town of Truckee. See Attachment 1 for the Location Map.

Implementation is scheduled for after Labor Day, 2022 (September 6, 2022). Exact project start date can be negotiated between TRWC and the Contractor, however work should be completed by October 1, 2022.

Work to Be Completed

Attachment 2 contains the site plan. Work generally consists of installing drainage structures on Carpenter Valley Road and FS 89-33. The project also includes blocking meadow access and decommissioning a small section of spur road.

Work at the project site is intended to:

- Restore meadow vegetation;
- Restore natural flow pathways to the meadow;
- Reduce concentrated sediment delivery to the meadow; and
- Exclude vehicle access.

Specific work is anticipated to include:

- Construct three (3) rolling dips along Carpenter Valley
- Regrade short section of FS 89-33
- Decommission and block parking area off FS 89-33

Rolling dips. Construct three rolling dips along Carpenter Valley road, according to Forest Service standards (attached). Dips are anticipated to be approximately 100 feet long. Average road width is approximately 20 feet. Lead outs will likely be needed to ensure proper drainage off the roadway. Any newly graded areas will be surfaced with 4" of $\frac{3}{4}$ " minus aggregate. Aggregate must come from an approved source, be weed free, and free of un-natural materials such as asphalt or concrete. Location of dips will be flagged in the field by the project engineer.

Re-grade FS 89-33. Approximately 500 feet of FS 89-33 is included in the project area. The road segment will be selectively regraded to re-connect 3-4 small drainage paths across the road.

Decommission and block parking area. An informal parking area has developed along 89-33, approximately 200-300 feet from the junction with Carpenter Valley Road. Most of this area will be blocked with logs or boulders (trees are available on-site). A small area to park 1-2 cars will be left. The remaining area will be de-compacted and covered with slash generated from felling adjacent small diameter lodgepole pines.

Budget. Up to \$40,000 is available for the work.

Permits and Environmental Compliance. The project will be constructed following USFS standard

sediment and erosion control practices.

Construction Oversight. Project layout and on-site construction oversight will come from Balance Hydrologics, the USFS East Zone Road Manager, and TRWC personnel.

Pre-Bid. There will be no formal pre-bid meeting. The site is accessible to the public.

Expected Project Schedule

Task	Date
Deadline for requests for additional information	August 2, 2022
Bids due	August 5, 2022
Interviews	August 9, 2022
Contract award	August 15, 2022
Construction start (earliest date)	September 6, 2022
Construction completion (latest date)	October 1, 2022

B. WORK REQUIREMENTS

Work Schedule. The Work Schedule will be established between Contractor and TRWC. In either case, the work is expected to continue until the project is completed. No overtime charges will be accommodated.

Permits and Environmental Compliance. The Contractor shall be responsible for complying with the requirements of and maintaining on-site copies of all project permits and compliance documents during construction.

Staging and Access. Equipment/site access will be limited to routes designated by USFS personnel. All equipment staging and stockpiling will take place in designated areas.

Equipment. Contractor must provide equipment in excellent operating condition. No leaks of any size will be allowed. Contractor will be required to secure replacement equipment if any equipment is inoperable for two (2) days or longer. Failure to perform these requirements is grounds for contract termination.

All equipment will be pressure washed prior to mobilizing to the site to remove any vegetative matter, soil, or other organic matter to prevent the spread of noxious weeds. Any equipment that leaves the site must be cleaned again before re-entry.

Contractor will be required to provide all fuel, servicing and repairs to maintain equipment in operating condition. The Contractor shall fuel equipment at areas designated by USFS. When fueling must be done at a construction area, the Contractor shall designate a site(s) and obtain approval in writing from the USFS. All fueling, servicing, and repairs will be done in designated fueling areas at a minimum of 50 feet from any water surface or drainage area to prevent accidental petroleum discharge in riparian and other sensitive areas.

Water quality concerns require that all equipment be free of all operating fluid leaks. The Contractor will be required to submit a spill prevention plan prior to mobilization and is required to have the appropriate materials on-site to clean up any spills that may occur.

Fire Plan. Contractor will be required to prepare and follow a U.S. Forest Service Fire Plan for Service Contracts and Special Use permit holders. Contractor shall comply with U.S. Forest Service Project Activity Levels (PALs). Contractor may apply for an eV Variance to continue operations under eV fire conditions.

Personnel. No change in personnel will occur without written agreement between the Contractor and TRWC. TRWC reserves the right to have Contractor replace a non-performing operator.

Materials. Materials to be provided by the contractor will include aggregate for resurfacing graded areas along Carpenter Valley Road.

Construction water. Drafting out of Prosser Creek may be feasible.

C. BID SUBMISSION

Bids must be received by 5:00 P.M. on August 5th, 2022. Bids must be submitted electronically in .pdf format, all materials must be contained in a single file. Send bids to:

bchristman@truckeeriverwc.org

D. REQUESTS FOR ADDITIONAL INFORMATION

Requests for additional information or clarifications shall be submitted via e-mail to Beth Christman at bchristman@truckeeriverwc.org by 5 PM Tuesday, August 2, 2022.

Responses will be e-mailed to invited bidders.

E. BID PACKAGE AND EVALUATION

In the Bid Package, the Contractor shall document the following qualifying experience:

1. The Contractor shall have completed a minimum of three Forest Service dirt road projects (or equivalent) as the prime contractor in the past ten years.
2. The Contractor's superintendent or foreman assigned to this project shall have at least three years' experience supervising dirt road projects which included drainage re-connection and road decommissioning.
3. State of California Class A General Engineering Contractor's license in good standing
4. The Contractor shall have demonstrable experience implementing construction projects within budget that were subject to field fit and design modifications during implementation.

Bid Completeness. All sections of this bid package are important and must be addressed. Bids must be submitted for the entirety of the work as described in this RFB and its attachments.

Bid Evaluation. Bids will be evaluated on the basis of cost, project experience, past performance, qualifications of proposed equipment operators, integrity and capability of bidders, and probable level of service and convenience to TRWC. TRWC may conduct interviews with Contractor(s) or teams based on their evaluation of bids.

If in the sole opinion of the TRWC, the Contractor does not meet the required qualifications the bid will be deemed non-responsive.

TRWC reserves the right to retain all bids for a period of 60 days for examination and comparison, and to delete any portion of work from the contract. TRWC reserves the right to reject any and all bids.

F. BID FORMAT

This is a time and materials contract. A Not to Exceed amount will be agreed upon between TRWC and the selected contractor.

No overhead or administration costs are allowed.

Bids should include the following:

- ◆ Scope of work and approach. Outline the proposed technical approach to project activities including work sequencing and equipment. The approach should include discussion of all major project components including but not limited to Best Management Practices, earthwork, revegetation/site stabilization, and invasive weed control.
- ◆ Proposed project schedule
- ◆ Cost Estimate showing estimated # hours, equipment (with operator) hourly rates, and rates for laborers, foreman, etc.
- ◆ Rate sheet – include fuel cost used in bid.
- ◆ List of relevant project experience, with contact information for references
- ◆ List of current certifications of staff assigned to project (e.g. Class A Contractor's license)
- ◆ Experience of project manager, superintendent, foreman, and operators assigned to project
- ◆ Exact specifications of equipment to be used
- ◆ If you have completed work or submitted proposals to work with TRWC before, please list the most recent project or proposal.

Amendments. Once a contract has been executed, no changes to the agreed upon scope of work shall occur without written agreement between the Contractor and TRWC.

G. PAYMENT TERMS

Funding sources for this project allow invoices to be submitted once every 90 days (March 25, June 25, September 25, and December 15) for work completed. It is expected that payment can be made within 120 days of invoice(s) submittal; however payment will only be made to the Contractor once TRWC has received payment from the project funders. All efforts will be made by TRWC to expedite payment; however no interest will be paid on overdue payments.

H. CONTRACT REQUIREMENTS

Bonding. Contractor must furnish a performance bond in favor of TRWC in the following amounts: faithful performance (100%) of contract value; labor and materials (100%) of contract value for any contract over \$25,000 (Civ. Code, § 3247 et seq.; Pub. Contract Code, § 7103).

Insurance. Contractor must provide insurance certificates covering \$2 Million per Each Occurrence and no less than \$4 Million Aggregate showing the Truckee River Watershed Council, the US Forest Service, as well as their principals, directors, employees, mortgagees, agents, representatives, successors, and assigns as special endorsements to be added to the insurance policy.

Indemnification. TRWC and Contractor agree they shall attempt to settle any dispute arising out of this contract, to include allegations of professional negligence, through communication and negotiation in the spirit of mutual friendship and cooperation. If the dispute cannot be resolved in this manner, Contractor, at its expense, shall indemnify, hold harmless, and when requested by TRWC to do so, defend TRWC, its officers, agents, and employees from any and all claims, demands or charges and from any loss or liability, including attorney's fees and expenses of litigation, resulting from negligence or carelessness on the part of the Contractor, its employees, or agents in the execution of the work or delivery of materials and supplies, by or on account of any act or omission of the Contractor, its employees or agents, including damage or destruction of any property or properties arising from, caused by or connected with the performance of work by Contractor, its agents, subcontractors and employees, and any failure to fulfill the terms of any laws or regulations which apply to the contract.

Qualifications. Contractor must possess a valid California Class A General Engineering Contractor's license.

Audit. Contractor shall maintain, and TRWC shall have access to, all records connected with this contract for three years from contract completion date in the event an audit is required.

I. ATTACHMENTS

[Attachment 1. Location Map](#)

[Attachment 2. Site plans](#)

[Attachment 3. Forest Service Specifications: Rolling dip, Leadoff ditch](#)