

# TRUCKEE RIVER WATERSHED COUNCIL

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PO Box 8568  
Truckee, CA 96162  
530-550-8760  
[www.truckeeriverwc.org](http://www.truckeeriverwc.org)

## Truckee River Watershed Weed Removal Project Request for Proposals: Addendum 1

Request for Proposals issued: May 26, 2017

Addendum 1 issued: June 8, 2017

The following requests for additional information were received by 5:00pm on June 6, 2017.  
Please reference these answers in submittal of proposals.

- 1. Should surveying be included as a separate line item task?**  
In the RPF, refer to 8. Proposal Format, Project Budget. Separate line items are not required.
- 2. Will any USFS lands be included in the project?**  
In the RFP, refer to 1. Project Description, Project Area.
- 3. Will the majority of the work be chemical treatments?**  
In the RFP refer to 2 Work Requirements for when manual treatments will be required. It is expected that the majority of the 2017 treatments will be completed with herbicides; however that is contingent upon plant phenology at the time of treatment.
- 4. Does the bidder have to be registered with Nevada County prior to submitting the proposal, or can the contractor register after the bid is awarded?**  
The bidder must be registered as a Pest Control Business licensee with at least one California county and provide documentation of that qualification. Registration with Nevada County will be required prior to contracting.
- 5. The work schedule is listed as June-August but the proposals are due June 13th. When is the anticipated start date for 2017 upon the bid being awarded?**  
The anticipated start date for 2017 is June 30 or sooner if scheduling permits.
- 6. Could you please provide clarification on the rule Do Not Apply Pesticides Within 2 Feet of Desirable or Native Plants. How would the contractor treat plants that are intermixed in the understory of natives?**  
Manual treatments will be used as necessary to prevent damage to desirable or native plant species in the vicinity of a targeted weed species.
- 7. Is the contractor able to submit one invoice at the end of each year or must billing be done monthly?**  
The Contractor may invoice on a monthly, quarterly, or annual basis. This will be negotiated and stipulated in the contract.

- 8. May last year's treatment mapping and information be available for bidding contractors to use when determining scope of work for 2017?**  
Reference the RFP and attachments to determine the scope of work for 2017.
- 9. Is documentation of meeting the non-license Required Qualifications required in the proposal? For example, working with the listed organizations or invasive species identification?**  
Specific documentation is not required for non-license Required Qualifications. However, it is highly recommended that Contractors highlight their capacity or experience in these areas elsewhere in their proposals.
- 10. What are the priority species for the project? Are low-rated species included? What list or ranking is the TRWC using? Specifically, are mullein and poison hemlock considered priority species although not highly ranked?**  
In the RPF, refer to in 1 Project Description, Targeted species. Other species may be included in treatment activities based upon conditions encountered in the field.
- 11. Should the Project Budget be broken up by line item as listed, or can it be presented as a lump sum by task?**  
Refer to 8. Proposal Format, Project budget.
- 12. Is the duty statement for key personnel the general job description (position's title within our company) or the duties and responsibilities specific to this TRWC project?**  
Refer to 8. Proposal Format, Resume and duty statements, subcontractor, and 11.Contract Terms, Changes in Personnel.

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## REQUEST FOR PROPOSAL

### TRUCKEE RIVER WATERSHED WEED REMOVAL PROJECT

**Lead: Truckee River Watershed Council**

Mailing Address:

PO Box 8568  
Truckee, CA 96162

Physical Address (no US Mail service)

10418 Donner Pass Road (enter from High Street)  
Truckee, CA 96162

(530)550-8760

Matt Freitas  
Lisa Wallace

**RELEASE DATE- MAY 26, 2017**

## 1. PROJECT DESCRIPTION

The purpose of the project is to control or eliminate non-native invasive plants. These species impact native biodiversity, fire frequency and intensity, water quality, and recreation. To reduce these impacts, the Truckee River Watershed Council (hereafter TRWC) has conducted repeated treatment efforts at sites throughout the watershed. This request for proposals includes services to be provided in 2017 and 2018.

Work: general project activities include:

- Surveying for noxious weed species within the project areas;
- Chemical treatments of identified noxious weed species where herbicide use is appropriate for the species, phenology, and location; and
- Manual removal, bagging, and disposal of identified musk thistle and yellow star thistle infestations that have produced flower or seed heads.

**Project Area:** The 2017 project area consists of approximately 285 acres managed by the California Department of Fish and Wildlife Service (CDFW) and Teichert Aggregates (Teichert). The sites are along the Truckee River between 267 Bypass bridge and the California-Nevada state boundary (see Attachment A). Additional sites may be added pending agreement between TRWC and the Contractor.

The 2018 project area will be determined during winter 2017-2018.

**Targeted species:** Non-native invasive plant occurrences are scattered throughout the project area; occurrences vary in size and number of plants. All non-native invasive plant removal work shall be conducted within the project area, where and as directed by representatives of TRWC and project land managers.

The objective of this project is to control or eliminate populations of targeted noxious weed species. Species of focus will include but are not limited to:

- musk thistle (*Carduus nutans*),
- yellow starthistle (*Centaurea solstitialis*),
- rush skeletonweed (*Chondrilla juncea*),
- spotted knapweed (*Centaurea stoebe* ssp. *micranthos*),
- Canada thistle (*Cirsium arvense*),
- perennial pepperweed/tall mountain whitetop (*Lepidium latifolium*)
- bull thistle (*Cirsium vulgare*), and
- teasel (*Dipsacus fullonum*).

**Contract services:** Services should be provided on a time and materials basis with an annual not-to-exceed limit. 2017 project costs are not to exceed \$18, 00.00

## 2. WORK REQUIREMENTS

**Scope:** Contractor services to encompass all labor, required materials, equipment, facilities, and incidentals required for the implementation of the Truckee River Watershed Weed Removal Project.

**Sequence:** All 2017 treatment work shall be conducted moving downstream to upstream along the Truckee River. 2018 sequencing shall be determined during winter 2017-2018.

**Work Schedule:** The work schedule will be established between Contractor and TRWC. Work days will be 10hrs/day, 4 days/week or 8hrs/day, 5 days/week. In either case, work is expected to continue until treatment is complete. No overtime charges can be accommodated.

All invasive weed removal and surveying work shall be conducted, under the direction and approval of TRWC, between June 1 and August 31 of 2017 and 2018.

The Contractor shall submit a work schedule for the project to TRWC for approval prior to commencing work. This shall be updated weekly and resubmitted to TRWC on the Thursday prior to each work-week that the Contractor will be on-site. No work shall be conducted until the Contractor receives authorization from TRWC to proceed.

**Daily Records and Reporting:** The Contractor shall maintain daily records for each location worked, species treated, phenological stage, approximate number of plants treated, approximate acreage treated, crew members, and equipment and material used. See Attachment B for an example of a daily field report format.

At the completion of the contracted work, the Contractor shall provide a final summary report of the daily field records. The final report shall be in MS Excel format and shall accompany the final invoice. The final report shall include mapping or GPS coordinates for specific treatment areas.

**Equipment:** Contractor must provide equipment in excellent operating condition.

**Chemical treatments:** Chemical treatments may be used as appropriate and as recommended by a Pest Control Advisor. Various herbicide treatments have been shown effective on all of the targeted species; however, the efficacy of these treatments is contingent upon the appropriate selection of an herbicide for individual species and phenology. The Contractor shall be responsible for making the best selection of chemical treatment options to match the targeted species and their phenology at the time of treatment. The contractor shall coordinate with TRWC to ensure appropriateness of chemical treatment options.

**Manual treatments:** Manual removal (i.e. hand pulling or hand digging with a shovel) will be used on musk thistle, yellow starthistle, and other "A", "B" and "C" rated noxious weeds that have already produced flowers or seeds. Manual removal will also be used in situations where sensitive resources or other circumstances make chemical treatments inappropriate.

Manually removed plant material that have not produced flowers or seeds (e.g. basal rosettes or second year bolting plants) can be left on-site to whither. Manually removed plant materials that had already produced seed or flowered will be bagged.

Bagged plant material will be contained in heavy duty contractor bags. Bags shall be sealed and delivered to a location identified by TRWC for County disposal.

**Safety Requirements:** The Contractor shall ensure that their crew has personal protective equipment (PPE) and tools to complete the work safely.

When on Teichert Aggregate property, the Contractor and all staff shall wear the required safety equipment and obey all safety procedures included in Teichert's Independent Contractors Safety Checklist (Attachment C). Additional safety measures may be required due to on-site mining activities at the Teichert Truckee Quarry.

This work requires physical exertion, such as regular and recurring walking, hiking, bending, or climbing to observe, collect, record data, or to pull/dig weeds. Site access is mostly off-trail, and can include steep slopes, uneven ground, thick brush, and downed material. Field work has risks and discomforts such as irritant plant chemicals, falls, strains, insect bites, inclement weather, and extremes in temperature.

### **3. QUALITY CONTROL/ASSURANCE**

**Regulations:** The Contractor shall comply with all rules and regulations of the California Department of Pesticide Regulation, California Department of Food and Agriculture, Department of Public Health, Department of Industrial Relations, and all other agencies that govern the use of pesticides/herbicides. The Contractor shall comply with all pesticide product label directions. Unless prohibited by the County Agricultural Commissioner, pesticides/herbicides may be used for non-native invasive plant species treatment (for species and growth stage approved by TRWC). The Contractor must obtain and provide to TRWC a licensed pest control adviser's recommendations for the use of all pesticides under California Food & Agricultural Code. The recommendation must include the pesticides to be used, rates of application, methods of application and application areas.

**Pesticides:** Before mixing a pesticide, submit a copy of the registered label for the pesticide as an informational submittal. If unavailable to copy, allow TRWC to read the label on the container.

Mix pesticides according to the instructions on the registered label.

Apply pesticides according to the instructions on the registered label.

Apply pesticides for weed control with a photosensitive dye that produces a contrasting color when sprayed on the ground. The color must disappear between 2 to 3 days after being applied. The dye must not stain surfaces or injure plants or wildlife when applied at the manufacturer's recommended application rate.

**Do not apply pesticides:**

- On Saturdays or holidays unless with written or email authorization;
- Whenever weather and wind conditions are unsuitable for application;
- Within two feet of a desirable or native plant species;
- So that the pesticides come in contact with the foliage and woody parts of the plant.

**Protection of resources:**

All provisions listed below shall be strictly enforced.

There are many known sensitive plant and wildlife species that occur within or adjacent to the project area. The primary sensitive species to avoid harassing or impacting during the invasive weed removal work are the Lahontan cutthroat trout, bald eagles, and osprey. Other native plant and wildlife species such as mule deer must also be minimally affected by worker's activities.

Contractors shall not bring any dogs or pets to the project site.

Destruction or removal of government property (i.e. artifacts, historical items, soil, plant, and inert objects) including wildlife, is a federal offense. The only articles that may be disturbed or removed from the project site are noxious (invasive) weeds.

**4. REQUIREMENTS FOR THE CONTROL OF SPREAD**

The Contractor shall be required to prevent and/or minimize introducing and spreading invasive plant species within the project areas by implementing the following measures:

Clean tools, equipment and vehicles before transporting materials and before entering and leaving worksites

- Integrate cleaning routines into field activities. Work vehicles shall be free of mud on the tires and undercarriage upon entering the work area.
- Frequently wash vehicles (at an off-site location), especially after driving off-road or off-trail or along roads bordered by a high density of invasive plants, and after traveling under wet conditions.
- Consider covering vehicle grills with auxiliary screens when driving on dirt roads and traveling through areas heavily infested with invasive plants (optional).
- Vehicles may not be cleaned within the work area or on project area properties unless they are moving from known infested areas to uninfested areas.
- Remove soil, seeds and plant parts from the undercarriage, tires, sideboards, tailgates, and grills of all vehicles and equipment before leaving the work area.

#### Clean clothing, footwear and gear before leaving infested areas

- Inform workers about possible seeds and invasive plant parts carried on their clothing, footwear and gear.
- Clean clothing, footwear and gear for soil, seeds and plant parts before leaving infested areas.
- Wear fabrics that do not retain invasive plant material; could include the following:
  - Cotton duck (canvas)
  - Nylon
  - Leather
  - Para-aramid DuPont™ Kevlar® 1
  - • Avoid brushed cotton, netting, Velcro, and bulky knits like wool and fleece
- Use special gear as appropriate:
  - Nylon gaiters to cover socks and laces
  - Leather laces on leather boots
  - Rubber boots
- Carry appropriate equipment to help remove soil, seed, and plant parts. This may include wire brushes, small screwdrivers, boot brushes, extra water free of invasive species, and bags for plant materials (Meta-Aramid Ripstop DuPont™ Nomex®2).

#### Plan travel routes to avoid areas infested with invasive plants

- Avoid driving off roads designated whenever possible.
- When driving off-road or off-trail, avoid patches of invasive plants.
- Exclude areas infested with invasive plants from equipment travel corridors and staging areas.
- Avoid parking on the side of the road in areas infested with invasive plants.
- When traveling through infested areas cannot be avoided:
  - Consider the sequence of operations. Arrange travel routes from uninfested areas to infested areas. Work first in uninfested areas when vehicles and equipment are free from invasive plant material.
  - Treat invasive plants at access roads and staging areas before entering them.

- Clean your vehicle before leaving the infested area.

## 5. CLEAN UP

The Contractor shall clean-up and repair any damage to all property where treatment work (hand, mechanical & chemical) is conducted. By end of contract, the Contractor shall clean-up any litter and other debris on all project properties created by or resulting from treatment activities.

If the clean-up is not completed within five (5) days after completing treatment activities at given project site, TRWC may perform the clean-up and bill the Contractor for the costs thereof. If any damage is not repaired within five (5) days after its occurrence, TRWC may repair the damage and bill the Contractor for the costs thereof. The Contractor shall pay each bill within thirty (30) days after its date. Interest at the rate of 10% per annum shall accrue on any late payment. TRWC may withhold payment to Contractor until Contractor cleans up and/or repairs damage as accepted by TRWC.

## 6. PROPOSAL SUBMITTAL

Proposals must be received by 5:00 PM on June 13, 2017. Proposals must be submitted electronically in .pdf format and all materials must be contained in a single file. Send proposals to: [mfreitas@truckeeriverwc.org](mailto:mfreitas@truckeeriverwc.org).

## 7. PROPOSAL EVALUATION

Proposals will be evaluated on the basis of cost, project experience, past performance, qualifications of supervisors and field crew, integrity and capability of proponents, and probably level of service and convenience to TRWC.

If in the sole opinion of the TRWC, the Contractor does not meet the required qualifications the bid will be resealed as non-responsive.

TRWC reserves the right to retain all bids for a period of 60 days for examination and comparison, and to delete any portion of work from the contract. TRWC reserves the right to reject any and all bids.

## 8. PROPOSAL FORMAT

Proposals should include the following:

- Scope of Work that outlines approach to the project with respect to the project description and objectives outlined in Section 1: Project Description. Modifications to the components listed in the work statement can be included. Technical merit and details of work proposed shall be heavily weighted in proposal evaluation.
- Current and previous experience in invasive weed removal in native habitats; list specific projects which demonstrate this experience.

- Resume and duty statement for key personnel to be assigned to the project, by name and title, with experience in pertinent fields.
- If subcontractors shall be used, include a description of those persons or firms including a description of their qualifications.
- Three references for similar projects, with a point of contact, email, and phone number.
- Project budget including:
  - Estimated hours by staff person and tasks (e.g. transportation, preparation/staging, on-site labor, etc.)
  - Hourly rates
  - Travel and transportation expenses
  - Equipment costs
  - Materials and supplies
  - Other direct costs
  - Overhead and administrative costs are not permitted.
- Documentation of meeting the minimum qualifications outlined in Section 8: Contract Requirements and Qualifications.

Proposals should be limited to 20 pages, including all attachments.

## 9. REQUESTS FOR ADDITIONAL INFORMATION

All requests for additional information after the pre-bid tour shall be submitted via email to Matt Freitas at TRWC ([mfreitas@truckeeriverwc.org](mailto:mfreitas@truckeeriverwc.org)) by 5pm on June 6, 2017. Responses shall be posted to TRWC's website, [www.truckeeriverwc.org](http://www.truckeeriverwc.org) in the "news" section.

## 10. REQUIRED QUALIFICATIONS

The Contractor must meet all the following requirements:

- The contractor must hold a valid and current California State Contractor License and be in good standing
- The Contractor must possess and maintain a valid Qualified Applicator License issued by the California Department of Pesticide Regulation;
- The Contractor must possess a Pest Control Business license from the California Department of Pesticide Regulation;
- The Contractor must be a registered Pest Control Business licensee in Nevada County;
- The Contractor must be willing to work closely with the TRWC, CDFW, and Teichert;
- The Contractor and all crew members must be familiar with or become familiar, prior to the start of work, with all targeted non-native invasive plant species and native look-alikes. TRWC shall provide a copy of *Invasive weeds of Tahoe National Forest* and a training to aid in this regard; and

- The Contractor must provide a minimum of one English-speaking translator to be present at all times, for each crew, when work is being conducted on-site, or in conjunction with CDFW or TRWC.

## 11. CONTRACT TERMS

When the contract for this Truckee Weed Removal Project is awarded, the following terms shall apply.

**Payments:** Progress payments for services performed shall be made in arrears upon receipt and approval of contractor's detailed invoices indicating costs and obligations incurred and services rendered to date.

**Changes in Personnel:** Contractor's key personnel as indicated in contractor's response to the RFP may not be substituted without the written consent of the TRWC Project Manager. This shall be monitored and enforced by the TRWC.

**Termination for Convenience:** TRWC may, at its option, terminate the contract at any time upon thirty (30) day written notice to contractor. Contractor may submit written request to terminate only if TRWC should substantially fail to perform its responsibilities as provided in the contract. If terminated, contractor shall be compensated for costs incurred up to the time of the termination notice for work satisfactorily completed. In no event shall payment of such costs exceed the contract price.

**Unique Billing of Work:** All work produced for this Truckee Weed Removal Project shall be original for TRWC, and shall not have been billed to other clients previously. Work produced under the contract with TRWC shall be billed only to the contract with TRWC and not to other clients or funders.

**General Liability Insurance:** Contractor shall provide before entering the premises and shall maintain in force during the term of this contract general liability insurance with limits of not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate annually for bodily injury and property damages combined. Contractor must provide insurance certificates showing the Truckee River Watershed Council, State of California Department of Fish and Wildlife, Teichert Aggregates, and their officers, agents, and employees as additional insureds. Other landowners/managers shall be listed as additional insureds if properties are added to the 2017 or 2018 treatment areas.

Subcontractors must also provide evidence of general liability insurance with the same coverage requirements and additional insureds.

**Motor vehicle liability Insurance:** Contractor shall provide before entering the premises and shall maintain in force during the term of this contract motor vehicle insurance liability insurance with limits of not less than one million dollars (\$1,000,000) per accident for bodily injury and property damage. Contractor must provide insurance certificates showing the Truckee River Watershed Council, State of California Department of Fish and Wildlife, Teichert Aggregates, and their officers, agents, and employees as additional insureds with respect to liability arising out of all vehicles owned, hired, and non-owned. Other landowners/managers shall be listed as additional insureds if properties are added to the 2017 or 2018 treatment areas.

Subcontractors must also provide evidence of motor vehicle liability insurance with the same coverage requirements and additional insureds.

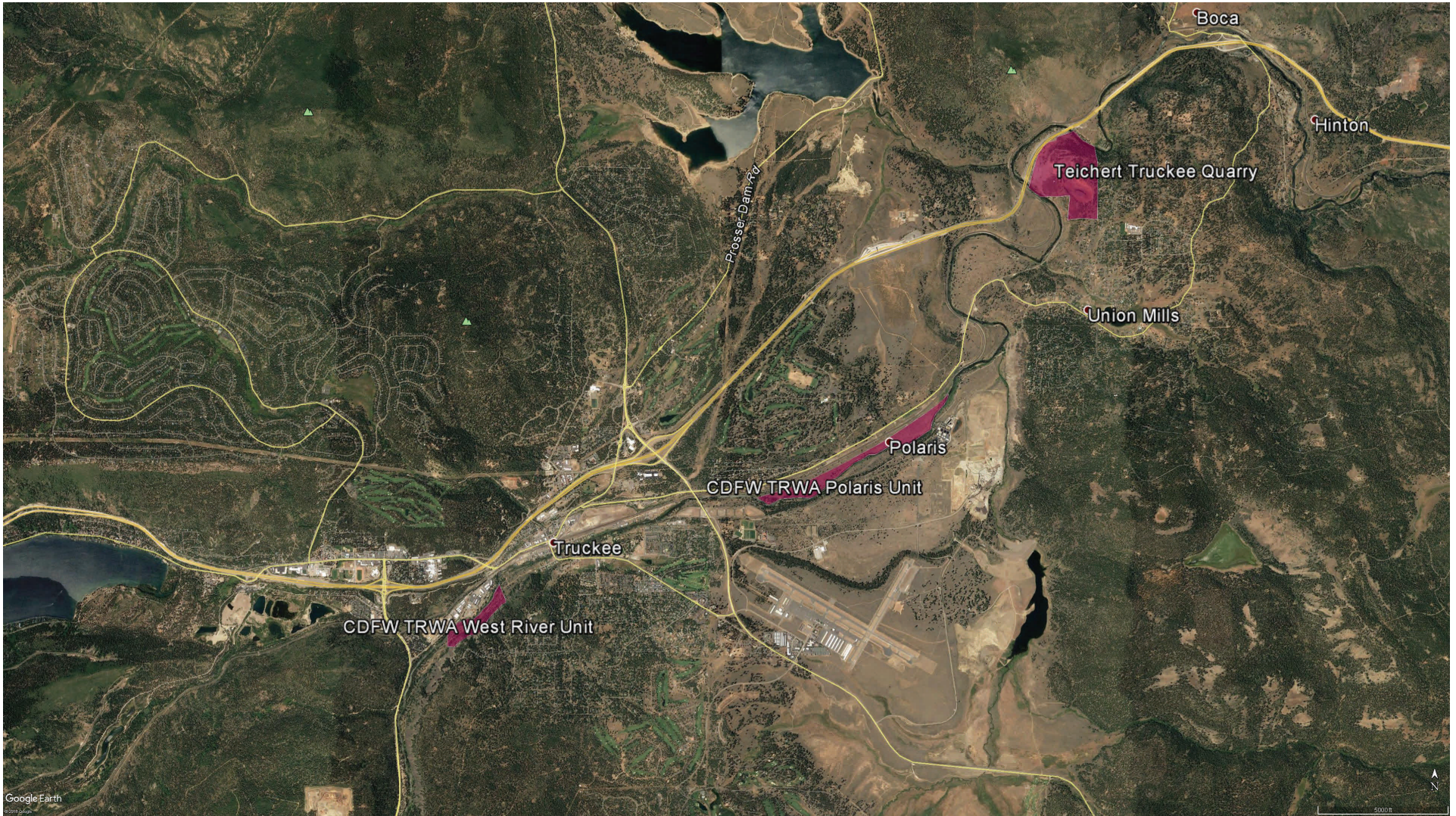
**Reports and Invoicing:** Contractor shall provide daily project reports and a summary final report with each invoice. Contractor must be available to meet with TRWC representatives upon reasonable notice to allow TRWC to determine if the contract is on track and schedule, provide communication of interim findings, and afford occasions for airing difficulties or special problems encountered so that remedies can be developed.

Invoicing shall include detail of task, delineated staff by name, hours, rate, total dollar amount for the period, and remaining budget amount.

Reports and invoices shall be submitted in paper or electronically in MS Word, MS Excel, or .pdf.

## **12. ATTACHMENTS**

- A. 2017 Weed Treatment Areas Map**
- B. Example of Daily Field Record**
- C. Teichert Aggregates Independent Contractors Safety Checklist**



Truckee Weed Removal Project  
 2017 Treatment Areas  
 Attachment A

Legend

Treatment areas



## Attachment B: Example of Daily Field Record

Daily Field Record	
Date:	
Location(s):	
Treatment Area GPS Coordinates (Northing Easting):	
Species Treated (corresponding to GPS coordinates):	
Phenological stage:	
# plants treated:	
Acres treated:	
<b>Crew:</b>	<b>Units/Hours</b>
Supervisor name	
Member name	
Member name	
Member name	
<b>Equipment</b>	
Pickup truck #123	
Pickup truck#124	
Backpack sprayer	
<b>Materials</b>	
Herbicide	
Spray indicator	

# TEICHERT AGGREGATES

## Independent Contractors Safety Checklist

Contractor's Name \_\_\_\_\_

Address \_\_\_\_\_

Emergency Phone Numbers \_\_\_\_\_

*Approximate Time on each subject: 5 to 120 minutes*

- Personal Protective Equipment (PPE)**  
HARD HAT, EYE PROTECTION, HIGH VISIBILITY OUTERWEAR (reflective for hours of darkness or inclement weather), STEEL-TOED BOOTS, EAR PROTECTION where required, RESPIRATOR where required, FALL PROTECTION where required. Appropriate shaded goggles or face shield and glasses when cutting with a torch or grinding.
- Lockout/Tagout Procedures**  
All machines, equipment and energized circuits must be locked and tagged out before maintenance repairs are done. EXPLAIN OUR LOCKOUT/TAGOUT PROCEDURES.
- Guarding and Working around Machinery**  
All guards must be in place unless equipment is locked out. REPLACE all guarding after maintenance or repairs are finished. EXPLAIN OTHER HAZARDS AT THE PLANT.
- Hand Tools and Power Equipment**  
Tools should be clean and in good repair. Any guard provided must be installed and in good working order. All hand grinders must have guards installed. Any electric cord must be marked to show it has been checked for continuity. Any electric tool must either have a grounding cord (three-prong plug) or be double insulated. Any unsafe or damaged tool must be red-tagged and removed from service immediately.
- Fall Protection**  
A full body harness and lanyard MUST BE WORN and USED when working above 6 feet OR when there is a danger of a fall or when operating a Manlift. Kevlar harness and Kevlar or cable lanyard should be used when performing hot work.
- Cutting and Welding**  
Wear proper PPE. Keep Fire Extinguisher nearby. Keep work area well-ventilated, use exhaust fans or blowers. When cutting crusher liners, effective fans or blowers MUST be used.
- Confined Space Entry**  
Workers must be trained in Confined Space Entry and follow Teichert's Confined Space Procedures before entering a Confined Space. PROOF OF TRAINING IS REQUIRED.
- Warning Alarms/Communications/Emergency Procedures & Evacuation**  
Explain Start-up and Warning Alarms. All drivers/operators shall sound their horn prior to moving their truck, vehicle, or mobile equipment. Explain the plant Emergency Evacuation Procedures and route. Methods of Communications, radios, etc. The independent contractor must inform the production-operator of any hazards of which the contractor is aware that may be created by the performance of the contractor's work at the mine. Discuss procedure and exchange primary and alternate contact information for this purpose. Report ALL injuries & incidents.
- Teichert Aggregates Primary Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_
- Teichert Aggregates Alternate Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_
- Hazardous Materials (HazCom) 30CFR Part 47**  
Show and explain HMIS labeling. Give location of Material Safety Data Sheets. Describe hazardous chemicals at this mine, and methods of protection.
- Traffic Patterns, Signage, Parking procedures**  
Explain the Traffic Patterns and Signage around the Plant and Pit area. You must use your seatbelt. You must read and follow ALL Warning, Traffic and Instructional Signage. Use headlights to assure appropriate visibility. Park in designated areas, or safely park out of the travelway. Anytime you leave the vehicle set the parking brake. If vehicle is left unattended on a grade, chock the tires, or turn into a berm or bank, or use a wheel trap.
- Regulatory Responsibility**  
Explain that as an Independent Contractor on a mine site, they are considered Miners under MSHA Part 46.12, therefore, must comply with all applicable regulations under MSHA, OSHA, CalOSHA and Teichert policies.
- Do a Job Hazard Analysis of the Task being performed on Page 2. (Attach a Teichert Aggregates Pre-Job Plan for more detailed tasks.)
- Review and distribute the associated COSPS to the Independent Contractor associated with their scope of work.
- 1 copy of page 1 and 2 of this document to the Independent Contractor.
- Original to be placed in the MSHA Part 46 records binder under the appropriate tab number.

***This Safety Checklist Complies with MSHA PART 46.12***  
***(sign on page 2)***

## Job Hazard Analysis

**Approximate Time: 10 to 120 minutes**

Describe the job or task and Analyze the Possible Hazards and the Safety Procedures

Job/Task Operation or Activity	Unsafe Condition, Hazard other Safety Issues	Safety Procedure that will be Followed

### Check Safety Training and/or Certificates and Dates Completed

Training	Date	Training	Date
<input type="checkbox"/> MSHA (8 hour)	_____	<input type="checkbox"/> Crane	_____
<input type="checkbox"/> Lockout/Tagout	_____	<input type="checkbox"/> Forklift	_____
<input type="checkbox"/> Confined Space	_____	<input type="checkbox"/> Aerial/Manlift	_____
<input type="checkbox"/> Respirator	_____	<input type="checkbox"/> Boomlift	_____
<input type="checkbox"/> Fall Protection	_____	<input type="checkbox"/> Other _____	_____
<input type="checkbox"/> First Aid/CPR	_____	<input type="checkbox"/> Other _____	_____
<input type="checkbox"/> HazCom/HazMat	_____	<input type="checkbox"/> Other _____	_____

Independent Contractor's License number or Mine ID number: \_\_\_\_\_

### Independent Contractor's Employee's Print Name, Sign and Date:

Print Name	Sign Name	Date

**False Certification is punishable under section 110 (a) and (f) of the Federal Mine and Safety Health Act**

I certify that the above training has been completed.

\_\_\_\_\_  
 Sign: Plant Manager/Assistant Plant Manager      Plant      Date